

1 ENVIRONMENTAL AND PUBLIC PROTECTION CABINET

2 Office of Housing, Buildings and Construction

3 Office of State Fire Marshal

4 (New Administrative Regulation)

5 815 KAR 35:070E. Low-voltage installer certification.

6 RELATES TO: 2004 Ky. Acts ch. 81, Section 6

7 STATUTORY AUTHORITY: 2004 Ky. Acts ch. 81, Section 6

8 NECESSITY, FUNCTION AND CONFORMITY: 2004 Ky. Acts ch. 81,  
9 Section 6, requires the Office of Housing, Buildings and Construction to  
10 promulgate administrative regulations to establish a certification process for low-  
11 voltage installers. This administrative regulation establishes the application  
12 procedures, application requirements, renewal fees and renewal requirements for  
13 low-voltage installer certification.

14 Section 1. Application Procedure. An applicant for a low-voltage  
15 installer certificate shall:

16 (1) Complete an application as described in Section 2;

17 (2) Pay the application fee as required by Section 3;

18 (3) Provide proof of passage of the Exterior Low-Voltage Examination  
19 with a score of at least 70%; and

20 (4) Provide proof of two (2) years electrical experience working under  
21 the National Electrical Code.

1           Section 2. Application Requirements. The applicant shall complete an  
2 application form which shall include the following information:

- 3           (1)     Applicant's name;
- 4           (2)     Applicant's home address;
- 5           (3)     Applicant's business address;
- 6           (4)     Applicant's home and business telephone numbers;
- 7           (5)     Applicant's date of birth;
- 8           (6)     Applicant's social security number or employer identification  
9 number;
- 10          (7)     Applicant's e-mail address;
- 11          (8)     A statement confirming that the applicant is not in default on any  
12 educational loan guaranteed by the KHEAA;
- 13          (9)     A passport sized photograph of the applicant; and
- 14          (10)    A sworn affidavit of self-employment as a low-voltage installer or a  
15 letter from an employer confirming two (2) years experience as a low-voltage  
16 installer.

17          Section 3. Application and Renewal Fees. The application fees are as  
18 follows and shall not be refundable.

- 19          (1)     The application fee shall be \$100; and
- 20          (2)     The renewal fee shall be \$50.

21          Section 4. Renewal Requirements. Certificates shall be valid for one (1)  
22 year and shall be renewed on or before the last day of the certificate holder's  
23 birth month. The Office of Housing, Buildings and Construction may issue an

1 initial certificate to an applicant for a period of up to 23 months and may charge a  
2 pro rata certificate renewal fee to reflect the added term of the initial certificate.  
3 The pro rata certificate renewal fee may be refundable. No initial certificate shall  
4 be for a term of longer than one (1) year plus sufficient months to reach the  
5 applicant's next birth month or renewal month. All renewals shall be for a term of  
6 one (1) year.

7 Section 5. Revocation or Suspension. A certificate may be suspended or  
8 revoked pursuant to 227A.110.

9 Section 6. Incorporation by Reference. (1) The following material is  
10 incorporated by reference:

11 (a) "Form SFM-LVC-1, Low-Voltage Installer Certification Application,  
12 June, 2004 Edition."

13 (2) This material may be inspected, copied, or obtained, at the Office of  
14 Housing, Buildings and Construction, Electrical Section, 101 Sea Hero Road,  
15 Suite 100, Frankfort, Kentucky 40601-5405, between 8:00 a.m. and 4:30 p.m.,  
16 Monday through Friday.

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Date

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Frank L. Dempsey, General Counsel  
Office of Housing, Buildings and  
Construction

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Date

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Floyd Van Cook, Executive Director  
Office of Housing, Buildings and  
Construction

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Date

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LaJuana Wilcher, Secretary  
Environmental and Public Protection  
Cabinet